# Green Teams National Programme
## Accelerating sustainability in the workplace

# Online programme summary

# Programme background

The Green Teams National Programme helps members of green teams and environmental champions in organisations to gain basic **technical knowledge** on resource efficiency, develop the skills they need to **promote sustainable action** to their colleagues in the workplace and gain **formal recognition** in the process in the form of a Certificate of Recognition. The programme was developed under the **EPA's** Green Enterprise scheme.

# Objectives

The main programme objectives are:

- To provide recognition for green team members and environmental champions.

- To provide green team members / champions with an understanding of the requirements of the role.

- To promote an understanding of the key concepts involved in environmental engagement / awareness and hence to help champions perform their role in an informed manner.

- To provide champions with the means to implement simple and more advanced measures to reduce their organisation's environmental impacts.

- To equip participants with the necessary skills to lead change in their work areas.

# Who is the programme for?

The Green Teams National Programme is designed principally for staff who are nominated as '**environmental champions**' or **Green Team members**, or equivalent, or other members of non-technical staff who may have a responsibility for environmental aspects of their organisation. It is expected that individual participants in the course are **not technically qualified** in the resource efficiency themes to be covered.

# Delivery

The online programme is presented through a range of **modules** (shown below) with **learning materials** and **activities** suggested for self-study.

The modules are delivered through 3 - 4 **online sessions** over a period of 4 - 6 weeks (the time period may be adapted to suit the needs of the participating organisation). Each online session (on each day) consists of a live presentation of approx. 2.5 hrs.

## Activities, assignments and resources

The online training is supplemented by a range of activities and assignments for participants to complete. Reference material is provided along with links to required or additional readings and multimedia resources. Access to all material is made available through the Programme 'Moodle' website.

**3 - 4 online sessions over 4 - 6 weeks**

**Each online session ≈ 2.5 hrs**

**Ongoing and project support**

**Resources for Green Teams**

# Online Programme Modules

This Green Teams online programme integrates **live presentations** with **interactive media** such as videos, infographics, and e-learning activities, and also includes **traditional material** such as handbooks, case studies and guidance. There are also opportunities for collaborative learning through **discussion forums**. The following modules and elements deliver an integrated approach to learning.

## Introduction and Sustainability overview

Welcome to the programme and connect with fellow participants.

Course outline, course objectives, learning outcomes, course assessment and briefing on the MOODLE online learning system.

Overview of Sustainability and 'Why improve environmental performance?'

## Technical aspects

The basic technical concepts, opportunities and behavioural-related aspects of energy and water use, waste and transport. Biodiversity may also be selected for inclusion.

ENERGY · WASTE · WATER USE · TRANSPORT · BIODIVERSITY

## Running Green Teams

Outline of the main aspects and requirements for effectively running green teams: Recruiting · Roles and responsibilities · Setting goals · Managing and communicating · Identifying and implementing opportunities · Tracking performance and demonstrating success · Maintaining the momentum

## Getting Staff Buy-in

Getting senior management backing · Building on associated corporate programmes and initiatives · Target audiences · Behaviours, barriers and bright spots · Messages · Communication techniques, media and channels · Action planning, including a structured approach to energy / carbon / environmental action plans.

## Team Project

Participants will carry out a workplace project over a period of about 3 months, while working in teams of at least two people. The time required for this would depend on the project. In conjunction with the online tuition, this helps build staff environmental training which is a key feature of successful CSR activities.

All participants in the Programme will have secure access to the MOODLE Virtual Learning Environment, on which all learning material will be made available. MOODLE offers a range of additional functionality, including content management, email, discussion, calendar and chat room.

## Assessment

Participants are assessed by means of short answer and multiple choice **tests** at the end of each training session, along with the completion of a workplace **team project**.

## Certificate of Recognition

Participants in the Green Teams National Programme are provided with a Certificate of Recognition.

## Delivery

The Green Teams National Programme is delivered by **Waterford Institute of Technology** (WIT) and **Consulteco** environmental consultants. **WIT** is a university-level institution with over 10,000 students and 1,000 staff and is a leader in the development of flexible, innovative, research-informed, learning opportunities for adult learners. The Department of the Built Environment offers a learning environment which mirrors emerging collaborative trends of industry, with specialisations focusing on innovative responses to societal, commercial and industrial challenges to meet the needs of our changing society.

**Consulteco** is an energy and environmental consultancy providing solutions for both public and private sector organisations and state/European institutions. Consulteco delivers sustainable solutions on energy and environment, with a particular focus on employee engagement and behaviour change. Company staff have over 30 years' experience in promoting sustainable solutions in industry, commerce and the public sector, improving business competitiveness, enhancing organisational development and minimising environmental resource use through employee engagement.

## Registration Fees

| MODULES | Core Programme | Extended Programme |
|---|---|---|
| **Introduction and Sustainability overview** | ✓ | ✓ |
| **Technical aspects** | 2 themes | All 5 themes |
| **Running Green Teams** | ✓ | ✓ |
| **Getting Staff Buy-in** | ✓ | ✓ |
| **Team project (supervision and support)** | ✓ | ✓ |
| Number of online sessions | 3 | 4 |
| **Fee** | **€315 per person** | **€390 per person** |

*A minimum of 6 persons is required for programmes to proceed.*

## What you receive

▸ Live interactive presentations.
▸ Certificate of Recognition.
▸ Toolkit for setting up Green Teams.
▸ Handbook for Green Team members.
▸ Access to the MOODLE Virtual Learning Environment.
▸ Web pages with resources for green teams.
▸ Supervision & support for your workplace sustainability project.
▸ An online peer-to-peer networking

## Organisations that have taken part in the Green Teams National Programme

AIB · Brown Thomas Arnotts · Carbery · Celestica · Dept. of Agriculture, Food & Marine · Dept. of Health · Dept. of Housing, Planning & Local Government · Dept. of Justice & Equality · Dept. of Rural & Community Development · Dept. of Transport, Tourism & Sport · Dún Laoghaire-Rathdown County Council · EPS Water · ESB · Fidelity Investment · Gilead Science · GMIT · Met Éireann · Ordnance Survey Ireland · Pernod Ricard - Irish Distillers · PM Group · Roscommon County Council · Rosderra Irish Meats · Sustainable Northern Ireland · Trinity College Dublin · Waterford Institute of Technology · Wyeth Nutritionals

### Contact us for more information on *maximising the impact of your green team*